


# Diploma in Digital Accounting

## ➤ Introduction to Digital Accounting

- What is Digital Computing?
- Defining Digital Computing
- Benefits of moving to the Digital
- History of Digital Computing
- Digital Delivery Models
  - Infrastructure as a Service (IaaS)
  - Platform as a Service (PaaS)
  - Software as a Service (SaaS)
- Digital Environments
  - Public Digital
  - Private Digital
  - Hybrid Digital and Multi-Digital
- Benefits of Digital Computing
- For Community Infrastructure
- Choosing the right provider
- Risks, Costs, and Ethics in Digital Computing

- QuickBooks online
  - XERO Accounting
  - ZOHO Accounting
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- Creating a user, creating a company, adding Accounts, customers, suppliers, and items with balance
  - Creating, editing, and deleting transactions
  - Getting reports, import-export accounts, lists, and transactions, Bank Reconciliation