



APPLICATION FOR EXEMPTION FROM AAT EXAMINATIONS

(Please read the instructions given overleaf before completing the application form and provide all the necessary information.)

I. Student Details

(a) AAT Registration Number :

(b) N.I.C. Number : _____

(c) Name with Initials : _____

(d) Full Name : _____

Please Mark "✓"	
Rev	<input type="checkbox"/>
Mr	<input type="checkbox"/>
Ms	<input type="checkbox"/>
Mrs	<input type="checkbox"/>

(e) Address : _____ Telephone Nos. - Mobile: _____

_____ Land : _____

E-mail : _____ (Studentship should be active by the date of exemption application).

(f) Last Year of Renewal : _____

[If the residential address, contact number/s and email ID have been changed after submitting the AAT Registration Application, kindly submit a written request along with the exemption application in order to update the same in our database.]

II. Exemptions Required

(Please mark the Subject/s or level/s Exemptions required in the relevant space given below with a "✓")

Level-I	Subject Code	✓	Level-II	Subject Code	✓	Complete Level/s	✓
Financial Accounting [FAC]	101		Advanced Financial Accounting and Costing [AFC]	201		Level I	
Business Mathematics and Statistics [BMS]	102		Information Systems in Digital Environment [ISD]	202			
Economics [ECN]	103		Business Law [BLA]	203			
Business Environment [BEN]	104		Business Management [BMA]	204			
Level-III	Subject Code	✓	Talent subject	Subject Code	✓	Level II	
Financial Reporting [FAR]	301		Business Communication [BC]	310			
Management Accounting and Finance [MAF]	302						
Financial Controls & Audit [FCA]	303						
Corporate & Personal Taxation [CPT]	304						

III. Have you **previously sat for the corresponding subjects** which you have now applied for exemptions? Yes No

(Please note that corresponding subjects you have passed/completed earlier at the AAT Sri Lanka examinations need not to be exempted.)

IV. Have you obtained exemptions **previously**? Yes No

(If 'Yes', please attach your original exemption certificate)

V. Qualifications to apply for AAT Exemptions in brief

Qualification (Eg. A/L, Degree, CA Sri Lanka, CIMA, CMA etc)	Index Number	Year of the Qualification obtained	Name of the Institute / School	Subjects / Stage / Level passed	Grade/s obtained

Certified photocopies of qualification certificates as well as transcripts should be attached.

(Prior approval should be obtained if exemptions are applied from any qualification other than the qualifications specified in the Students' Guide. Certified copies of examination syllabi other than G.C.E. (A/L) should be attached.)

VI. **Exemption fees** (Attach the 'Customer Copy' of the cash deposit slip or Online transaction receipt) (Please see overleaf for Exemption Fee Structure)

You may keep a photocopy of the deposit slip/Online transaction receipt for your future reference.

Amount : Rs.

Number which you have mentioned in the deposit slip/online receipt **33**
(7 digit Student Registration No.)

Paid to : HNB NSB Online

(Please select appropriately)

Bank Branch : Date of payment :

VII. Declaration

I certify that the information provided above is true and correct.

Signature of the Student

Date

Please see overleaf ➔

For office use only	1	2	3	4	5	6
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If you want any exemption, both points mentioned below should be marked with a "✓" and agreed upon.

1. I have the qualifications specified in the Student's Guide to apply for the exemptions (Please refer the Students' Guide)	
2. I have no intention of sitting for AAT Sri Lanka Examinations in the future for the same subjects that I've applied exemptions for (Cancellation of exemptions is not possible under any circumstances, once granted)	

Closing dates for applying for exemptions from AAT Sri Lanka Examinations

Closing date for the July Examination	31st of March
Closing date for the January Examination	30th of September

(If you apply after the above closing dates, granting of your exemption will be delayed. Please see page No. 9 of Student Guide for more details)

EXEMPTION FEES (Effective from 01st October 2019)

Examination Level	Description	Fees (Rs.)
Level - I	Per Subject	1,300/-
Level - II	Per Subject	1,800/-
Level - III	Per Subject	2,000/-
Talent subject	Per Subject	1,800/-

(Total exemption fees payable for the subjects to be exempted should be calculated based on per subject rate at each level.)

SPECIAL NOTES

- If you wish to apply for exemptions, **it should be done before applying for AAT Sri Lanka Examinations.**
Following documents should be sent along with the **Exemption Application**:
 - 1) **Certified photocopies** of Certificates/Transcripts
 - 2) **Original 'Customer Copy' of the cash deposit slip / Online transaction receipt.**
 - 3) Two envelopes (Self-addressed and Rs. 15/= stamped)
 - 4) A copy of National Identity Card.
- **If you have obtained any exemption previously,** attach the **original "Exemption Certificate"** to the application when you are applying for subsequent exemptions.
- Only registered students **with active studentship** can apply for exemptions.
- Exemption application should be **handed over or sent under registered cover** immediately after the registration but **prior to the Exemption Closing Dates** for each Examination.
- **Attestation of your certificates as TRUE COPIES** can be done by a Justice of Peace / Chartered Accountant / Member of AAT Sri Lanka/ Public Service Officer/ an Accountant of a Government or Commercial Office/ Director / Manager / Provincial Officer etc. He/She should mention the Name, Address, Position & Date and place the **valid seal without fail.**
- Exemption Certificate will be **posted within 3 weeks from the date of submission** of the exemption application under normal circumstances **provided all the documents including payment are in order.**
- Submit photocopies of AAT result sheet/s if you have passed/completed subjects/levels.
Please mention **"Exemption Application"** on the **top left hand corner of the envelope** which is used to send the application, without fail.

Please note that incomplete applications will be rejected without prior notice.

Application should be sent to,

Head - Student Registration & Membership

The Association of Accounting Technicians of Sri Lanka

AAT Centre, No. 540, Ven. Muruththettuwa Ananda Nahimi Mawatha, Colombo 05.

Telephone : 011 2 559 669 / 011 2 595 857, Fax : 011 2 559 299,

E-mail : registration@aatsl.lk, exemption@aatsl.lk, Website : www.aatsl.lk