

## APPLICATION FOR AAT SRI LANKA MEMBERSHIP

### CATEGORY & METHOD OF MEMBERSHIP

[PLEASE SELECT ALL CAGES UNDER I & II **OR** III AS APPLICABLE]

<p><b>I.</b></p> <p>MAAT <input type="checkbox"/> SAT <input type="checkbox"/> FMAAT <input type="checkbox"/></p> <p>LIFE MEMBERSHIP <input type="checkbox"/></p> <p>ORDINARY MEMBERSHIP <input type="checkbox"/></p>	<p><b>II. THROUGH AAT EXAMINATION</b> (AAT Passed Finalist)</p> <p>• 1 year training + People &amp; Leadership Skills Workshop (PLS) <input type="checkbox"/></p> <p>• 4 years' Experience + PLS <input type="checkbox"/></p> <p><b>AAT STUDENT REGISTRATION NO.</b></p> <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																			<p>[Stamp size 3cm x 2.5cm colour photograph]</p>
<p><b>III. AS A DIRECT APPLICANT</b> (life membership only)</p> <p>CA SRI LANKA <input type="checkbox"/> CIMA <input type="checkbox"/> ACCA <input type="checkbox"/></p> <p>(PLS WORKSHOP CONDUCTED BY AAT TO BE COMPLETED)</p>																				

### 01. PERSONAL DETAILS

1.1. Title : Prof. ☐ Dr. ☐ Mr. ☐ Mrs. ☐ Miss. ☐

Name with Initials : 

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Full Name : 


1.2. Address : 

RESIDENCE	OFFICE

1.2.1 Indicate the address to which you wish your AAT correspondence be sent  
Residence ☐ Office ☐

1.3. Contact Details : 

RESIDENCE	OFFICE																		
Tel. No. : <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																			
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1.4. Date of Birth: 

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1.5. NIC No. : 

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1.6. District : 

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1.7. Province: 

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### 02. AAT MEMBERSHIP DETAILS [FOR ALREADY EXISTING MEMBERS APPLYING FOR MEMBERSHIP UPGRADING ONLY]

If you are already an AAT member and wish to upgrade your membership to next category, please complete this section with the **current membership details of AAT.**

MAAT/SAT No.: 

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 LIFE : ☐ ORDINARY : ☐ LAST RENEWED YEAR 

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 (If an ordinary member)

If you are a SAT Member already, please complete these details. MAAT NO. 

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 EFFECTIVE DATE 

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[Please attach a copy of your AAT Membership Certificate/s.]

### 03. QUALIFICATIONS

#### 3.1 AAT STUDENT DETAILS [For AAT Passed Finalists only]

STUDENT REGISTRATION NO. :

Stage III / Final Examination /  
AA3 + Talent Capstone Details : Month of  
Completion : \_\_\_\_\_ Year : \_\_\_\_\_ Index No. : \_\_\_\_\_

PF Certificate No. (If Available) : \_\_\_\_\_

[PLEASE ATTACH A COPY OF YOUR AAT STAGE III / FINAL EXAMINATION / AA3 + TALENT CAPSTONE RESULT SHEET.]

#### 3.2 QUALIFICATION SUMMARY ["✓"as applicable]

**ACADEMIC** Degree ☐ Post Graduate Diploma ☐ Masters ☐ PhD. ☐

**PROFESSIONAL** ["✓"as applicable]

*Passed Finalist of;* AAT ☐ CA ☐ CIMA ☐ ACCA ☐ Other \_\_\_\_\_

*Membership of;* CA ☐ CIMA ☐ ACCA ☐ Other \_\_\_\_\_

*Part qualification of;* CA ☐ CIMA ☐ ACCA ☐ Other \_\_\_\_\_

Are you currently following any studies? Yes ☐ No ☐

If Yes, please specify

#### 3.3 ACADEMIC AND PROFESSIONAL QUALIFICATIONS - DETAILS

INSTITUTE	NAME OF THE QUALIFICATION	YEAR OF COMPLETION	INDEX NO./ CERTIFICATE NO.

[Please attach certified copies of result sheets/certificates.]

#### 3.4 OTHER MEMBERSHIP/S OF PROFESSIONAL INSTITUTES - DETAILS

INSTITUTE	MEMBERSHIP NO.	YEAR OF MEMBERSHIP	INDEX NO./ CERTIFICATE NO.

[Please attach certified copies of membership certificate/s.]

### 04. TRAINING DETAILS [FOR MAAT APPLICANTS ONLY]

**4.1 TRAINING METHOD** : Under AAT Training Agreement ☐ (Ag. No.)  
Regular Basis Training Records ☐  
CA Sri Lanka Training Records ☐  
CA Sri Lanka Licentiate / Intermediate / CAB / CSBA Certificate ☐

**4.2 PLACE/S OF TRAINING** : 1. \_\_\_\_\_  
2. \_\_\_\_\_

## 05. CAREER DETAILS

### 5.1 CURRENT DETAILS

- 5.1.1 Are you currently employed? Yes ☐ No ☐
- 5.1.2 Please mark to which grade your employment falls in,  
Managerial ☐ Executive ☐ Non Executive ☐ Trainee ☐
- 5.1.3 If you are **currently employed**, please fill the following and submit a **service letter** from the employer (Appointment letters are **not accepted**).
- Government Sector ☐ Private Sector ☐
- Self Employed ☐ Any Other ☐ \_\_\_\_\_ (Please specify)

NAME OF THE ORGANIZATION / NATURE OF BUSINESS	YOUR DESIGNATION	DESIGNATION OF THE OFFICER REPORTING TO	DATE OF JOINING	TOTAL NO. OF MONTHS
<b>NAME</b>				
<b>NATURE</b> (Please Select)				
Accounting / Audit Firm <input type="checkbox"/>				
Commercial Sector <input type="checkbox"/>				
Public Practice <input type="checkbox"/>				
Academic / Education <input type="checkbox"/>				
Other <input type="checkbox"/>				

- 5.1.4 Monthly remuneration
- below 30,000 ☐ 31,000 - 50,000 ☐ 51,000 - 75,000 ☐ 76,000 - 100,000 ☐
- 101,000 - 150,000 ☐ 151,000 - 200,000 ☐ above 200,000 ☐

- 5.1.5 Are you currently engaged in accounting practice? Yes ☐ No ☐  
[Eg: Book keeping/Tax consultancy etc.]

- 5.1.6 Are you currently an Entrepreneur? Yes ☐ No ☐

If yes, details of the business  
in brief

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### 5.2 PREVIOUS CAREER DETAILS

Details relevant to your eligibility for AAT Membership.  
(Start from the **most recent** experience **except for your current employment**)

NAME OF THE ORGANIZATION	YOUR DESIGNATION	DESIGNATION OF THE OFFICER REPORTING TO	DATE OF JOINING	DATE OF LEAVING	TOTAL NO. OF MONTHS

Please attach **certified copies** of service letters from all the organizations (**Appointment letters are not accepted**)

## 06. PAYMENT DETAILS [PLS REFER TO THE STRUCTURE GIVEN IN THE INSTRUCTION SHEET]

METHOD OF PAYMENT	RECEIPT NO. / PAY-IN-VOUCHER NO. / CHEQUE NO. / ONLINE TRANSACTION ID	PAYMENT DATE	AMOUNT (RS.)
Bank <input type="checkbox"/>			
Branch _____			
Cheque <input type="checkbox"/>			
Cash at AAT Centre <input type="checkbox"/>			
Credit card at AAT Centre <input type="checkbox"/>			
On-line <input type="checkbox"/>			

If fees are paid by a cheque, the cheque should be drawn in favour of "Association of Accounting Technicians of Sri Lanka" and crossed "Account Payee Only".

## 07. WHAT HAS DRIVEN YOU TO APPLY FOR AAT MEMBERSHIP?

- |  |  |                     |
|--|--|---------------------|
| <input type="checkbox"/> Value of having a professional membership | <input type="checkbox"/> Job promotions                    | ["✓" as applicable] |
| <input type="checkbox"/> Migration purposes                        | <input type="checkbox"/> Continuous learning & development |                     |
| <input type="checkbox"/> Networking opportunities                  | <input type="checkbox"/> Other [Please specify] _____      |                     |

## 08. CHECK LIST

**Please use this check list** to make sure that you have attached everything needed to process your application.

- ☐ Certified copy of AAT Stage III / Final Examination / AA3 + Talent Capstone Certified **AAT Certificate / Result Sheet (for AAT PFs)**
- ☐ Certified copy of **AAT PF Certificate** (If available)
- ☐ **PLS Certificate** (for both AAT PFs and Direct MAAT applicants) (Not applicable for **SAT/FMAAT**).
- ☐ **Training Records** (Applicable for MAAT only)
- ☐ Certified copies of **Service letters** from present employer and / or previous employers (Original copy if addressed to AAT)
- ☐ Certified copies of Academic / Professional **Certificates**
- ☐ Certified copies of **Birth Certificate and National Identity Card**
- ☐ Two stamp size (3 cm x 2.5 cm) **colour photographs** with name written on the reverse
- ☐ Cash Pay-in-Voucher / Payment Receipt / Cheque / Online Transaction ID (**Proof of payment**)
- ☐ **Powerpoint presentation** [for Members Upgrading / Applying for **SAT & FMAAT categories** (other than Chartered Accountants) ]

Certificates can be certified by a JP/Grama Sevaka/Lawyer/a member of AAT or CA Sri Lanka or by an employer who posses a valid official / company seal.

## 09. DECLARATION

I declare on honour that the information contained in this application are true, accurate and complete to the best of my knowledge and belief. **I acknowledge that any statement contained herein if found to be false may invalidate this application.**

I undertake that, if admitted as a member, I will, so long as I remain a member of AAT, **abide by the laws and all regulations in force**. I further undertake that I will use the designatory letters 'MAAT / SAT / FMAAT' as applicable only **while I remain an active member of AAT** and, I am aware that **failure to pay annual subscriptions**, unless I am a life member, **may lead to removal of my name from the register of members**. Further, until I remain an Ordinary Member, **in the event my membership becomes inactive due to non-payment of annual subscriptions**, I agree to return the membership certificate to the Association. I am aware of the importance of professional values, ethics and behaviours and my obligation to AAT's Code of Ethics.

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Signature

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Date